

### THE TRADESMANN SL (PVT) LTD

(Human Resource Division)

40, Borupana Ferry Road, Ratmalana, Sri Lanka. Direct: 0115 565638 General: 0115 565666 Fax: 0115 565610 Email: hrd@tradesmann.com

12th February 2005.

#### TO WHOM IT MAY CONCERN

This is to certify that Mr. R. Ramendran was employed by our organization as Area Sales Executive from 01<sup>st</sup> April 1998 to 31<sup>st</sup> October 2004.

He left on his own accord.

This letter is issued at his request.

Lestie Edirisinghe

HUMAN RESOURCE MANAGER



## R. F. Marketing Services

30th July 2007

To whom it may concern,

Mr. Ramasamy Ramendran of Agra Oya Bazaar Road, Agra Oya, Rozella, Hatton joined this company as a Area Sales Manager on 1st November 2004. He was assigned to cover Central and Sabaragamuwa provinces initially and later North Central and Uva were added. He was a very hard working, dedicated and a honest person who could motivate his staff to achieve their respective targets. He also was well respected by the management as well as his colleagues and subordinates for his integrity and knowledge of areas and markets.

He is leaving our establishment on 31st July 2007 to further his prospects by joining a much larger company. We wish him all the success.

Thank You.

Yours Faithfully, R. Marketing Services

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Rohan L. Perera

Manager Sales and Marketing

# St. Anthony's Consolidated Ltd. III

818, Bri Bangaraja Mawatha, P. O. Box 851, Celémbe 10, Bri Lanka Cables: "BANITBHIP" tel ∉324∉01 - 8 ∉337∉01 - 8, ∉331479 €430779 Fax €2440054 E mail sancon@eureka.tk

April 11,2008

Mr. R. Ramendran Area Sales Manager

Dear Sir.

#### CONFIRMATION AND SALARY INCREASE - APRIL 2008

The Board of Directors are pleased to inform you that you have been confirmed in your appointment as Area Sales Manager and your consolidated salary has been increased from Rs. 20,000/- per month to Rs. 25,000/- per month effective from 01st April 2008, on the following basis:-

Salary increase - Rs. 2,500.00
Salary adjustment - Rs. 2,500.00
Total - Rs. 5,000.00

All other terms and conditions stipulated in your letter of appointment dated 01st August 2007 remain unchanged.

We take this opportunity to thank you for the hard work contributed towards the Company during the past year and wish you all the best and continued success in the coming years.

Yours truly, ST. ANTHONY'S CONSOLIDATED LIMITED

S.R. Gnanam

MANAGING DIRECTOR

'Creating an affordable life style'



Serial: 4626

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Date: Thursday, September 03, 2015

#### To whom it may concern

This is to confirm that Mr. RAMENDRAN RAMASAMY, Sri Lankan National, Holding Iqama Number 2272899960; He is employed by Almarai Company since 30-May-2009. Mr. RAMENDRAN RAMASAMY currently holds the position of SR SALES SUPERVISOR and receiving a total monthly salary 8,250 Saudi Riyals.

Mr. RAMENDRAN RAMASAMY is on a yearly renewable contract of employment with Almarai Company and his present contract of employment will expire on 29-May-2016. This letter has been issued at the request of Mr. RAMENDRAN RAMASAMY, and does not infer any responsibility, obligation legal or financial claims or undertaking on the part of the company, as a result of this letter.

Yours sincerely

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Ayman Arshad Hassan Fahmi

Regional Personnel Manager

Eastern Region

Sales Division

Date: Thursday, September 03, 2015

## DIANA TRADING COMPANY (PVT) LTD.



Weragama, Kaikawela, Matale, Sri lanka. Manufacturers of Biscuits, Cakes & Chocolates.

Fax No: 066 – 2233468, Tel. No: 066 – 2224144 066 – 2220911-12 E-Mail:- dianatra@sltnet.lk .Web: - www.dianabiscuits.com

14th December, 2017

Mr. Ramendran Ramasamy # 21/14, Rodney Street,

Borella,

Colombo - 08.

Dear Mr. Ramendran,

#### EMPLOYMENT OFFER FOR THE POST OF FIELD SALES MANAGER.

#### The Position Offered

We refer to the interview we had with you, and are pleased to offer you the above post with effect from 01<sup>st</sup> January, 2018. The salient features of your letter of employment are given below. If you willing to accept this offer of employment, please send your written consent addressed to the Joint Managing Director, Diana Trading Company (Pvt) Ltd, confirming the acceptance.

#### The Place of Work

Your Designation is Field Sales Manager and you will be mainly based at Diana Trading Company, Weragama, Kaikawela, Matale. But you have to work at, if and when required Diana Chocolates (Pvt) Ltd, at Pulleyar Kovil Road, Matale or at any other place where the Diana Group of Companies having their business interest, as and when required according to the directions which by the Management. Your working areas are North, East, Uwa & Central II. Your immediate reporting officer will be Sales Manager of the company & the dotted line reporting will be chief executive officer of the company.

#### The Remunerations

Your all inclusive gross salary will be Rs.80,000/- (Rupees Eighty Thousand Only). The company will contribute 12% to the E.P.F. and you will have to contribute 8% of your Basic Salary for the same. The Company will also contribute 3% of your basic salary to the E.T.F. Your basic salary will be Rs.80,000/- (Rupees Eighty Thousand Only). which is included in the total package of Rs.80,000/- (Rupees Eighty Thousand Only). In addition to this you will be paid a sum of Rs. 50,000/- (Rupees Fifty Thousand Only) as the vehicle Allowance. And also 300 ltrs of Fuel per month will be allocated to you.



Your Ref:

Our Ref:

## St. Anthony's Industries Group (Pvt) Ltd.

Head Office: P.O. Box 1455, 752/1, Dr. Danister De Silva Mawatha, Colombo 9, Sri Larika. TPhone: 2692161-3, 5734681-3, 5347322-3. Fax No: 00 941 2469502. E-mail: anton@anton.ik. Web: www.anton.ik. Marketing Div.: 516, 1st Floor, Sri Sangaraja Mawatha, Colombo 10. Fax: 2431496. TPhone: 2422075, 2422093, 2320622/4. Customer Service Line: 0112-812665.

P/2C/LO2024/05.20/2024

18<sup>th</sup> May 2020

Mr. Ramendran Ramasamy (EMP No. 15076), No. 21/4, Rodney Street, Borella, Colombo 08.

Dear Mr. Ramendran,

#### Confirmation - Sales Manager

We are pleased to inform you that you have been confirmed in your position as a "Sales Manager" with effect from 01st May 2020.

The terms and conditions mentioned in your letter of appointment will remain unchanged.

We wish you a long and rewarding career with the St. Anthony's Industries Group (Pvt) Ltd.,

Thanking you,

Yours faithfully, St. Anthony's Industries Group (Pvt) Ltd.,

J.A.L.S. Jayasinghe Chief Operating Officer

CC: P/FILE











