



GLOBAL TOWERS HOTEL

22nd July, 2005.

To Whom It May Concern

This is to certify that Ms. G. P. H. C. Dilini Samaraweera has joined our Hotel on 15th July 2005 as a Hostess and subsequently she was transferred to the Business Centre as a Business Centre Assistant on 13th October 2004, which position she held up to the time of her resignation. Ms. G. P. H. C. Dilini Samaraweera was assigned to the following areas of duties and responsibilities:

- Looking into the needs of the Guests, who visit Business Centre for the purpose of photocopying, faxing, Computer applications, and the internet and email facilities provided by our Organization.
- Answering calls pertaining to bookings, reservations and other inquiries.
- Involved in doing walk in reservations as well as via phone calls, faxes, email and website.

It is my pleasure to state that Ms. G. P. H. C. Dilini Samaraweera is a dedicated, committed and hard working employee with a pleasing personality, who accomplished her responsibilities in an efficient manner.

Ms. G. P. H. C. Dilini Samaraweera resigned from her services from our Organization for better prospects.

We wish her good luck and success in her future endeavours.

Yours faithfully,
Global Towers Management (Pvt.) Limited,

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S. Nilanthi Marshall,
Personnel Officer