

INOX INOX GLOBAL PVT LIMITED

Management Agent for Lanka Special Steels Ltd (A Subsidiary of TATA STEELS)

01st November 2015

TO WHOM IT MAY CONCERN

I am privileged to issue service certificate to Mr. W.T.U.I.I. Perera in appreciation of the excellent work performance by him during his tenure in the organization.

*We conformed that Mr. W.T.U.I.I. Perera of "WASTHU", Polgahahena, Ragama joined our company as an Executive – Human Resources on 14th December 2010, As he proved himself that he is as efficient officer and he was promoted as an **Assistant Manager – Human Resources & Administration** in our organization on 01st October 2012 till 31st October 2015.*

He was enlisted to work directly under me and his job functioned had a wide scope which embraced Human Resources and Administration. In fact he was the de facto Human Resources Manager.

He gained through knowledge particular fields and capable of handling any work independently.

During his tenure of service Mr. Perera was responsible for the following key responsibilities,

- 01. Personal Division Functions**
- 02. Premises Maintenance**
- 03. Accounts Function**
- 04. Purchasing**

- 05. Insurance**
- 06. 5s Coordinator**
- 07. Safety Coordinator**

I state without any reservation that he executed his heavy volume of duties without any flaws and to the satisfaction of the entire management at all times. Moreover his enthusiasm to accomplish a task entrusted to him has always been to the highest degree.

To his credit Mr. Perera was always found to be honest, dignified, responsible, dedicated and self disciplined officer,

He is pleasant well mannered and bear a very good character.

I would have no hesitation what-so-ever in recommending him to any employer for a position that justified his qualification, capabilities and wide experience.

He left our service in order to better his prospect.

I wish him all the success and his future career,

Yours faithfully,
For **INOX GLOBAL (PVT) LTD**

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(Authorized Signatory)

Regd Office: No 15 Boteju Mawatha, Off Thimbirigasayaya Road, Colombo 05